



Government of Odisha
Department of Social Security & Empowerment of
Persons with Disabilities

No. 6887 /SSEPD
SSEPD-DA-III-MISC-0019/2016

Dt. 20.9.16

NOTICE

Appointment of State Coordinator under the Project "Universal ID for Persons with Disabilities (UDID)".

1. Name of the post: State Coordinator

2. No. of post: One

3. Educational qualification

i. Graduate with Diploma/ Certification/ course in Computer Science/ IT from a recognised Institution

Or

Bachelor of Computer Education

ii. Weightage shall be given to the candidates having experience of working in Information Technology/ Computer in reputed firm/ Company

4. Age Limit

Upper age limit 35 years on the last date of submission of application.

5. Language

The State Coordinator should be proficient in reading, writing and speaking both English and Odia language.

6. Remuneration

Consolidated remuneration @ Rs.50,000/- per month including TA/ DA etc. towards his/her visit within the State in connection with UDID Project.

7. Duration of Appointment


i. The period of appointment of State Coordinator is initially for period of 6 months which is extendable upto 3 years.

ii. Service of the State Coordinator can be terminated without any prior notice in consultation with the Department of Empowerment of Persons with Disabilities (DEPWD), Ministry of Social Justice and Empowerment, Government of India.

- iii. The date of actual appointment of the State Coordinator shall be intimated to the selected candidate by the State Government.

8. Duties and responsibilities of the State Coordinator

- i. Coordination with all concerned Department of the State and Project Management Unit of UDID Project in the Department of EPwD, Government of India for implementation of Project.
- ii. Monitoring of project progress, maintaining project schedule and resolving problems arising out of implementation of the project in the State.
- iii. Preparation of Project status report by collecting and analysing data/ information of each village/ block/ district in the State and submitting same to the Principal Secretary to Government, Social Security & Empowerment of Persons with Disabilities Department/ Officer-in-Charge of UDID Project in the State and to the Department of EPwD, Government of India.
- iv. To assist the State Government in conducting camps for enrolment/ assessment of PwDs wherever organised with due support from the District Administration.
- v. Escalate any major issues in the project roll out to Nodal Authorities/ Officer-in-Charge at the State Level and Centre.
- vi. Any other duties/ responsibilities assigned to him/ her by the State Government in implementation of UDID Project.
- vii. The State Coordinator shall report to the Principal Secretary to Government, SSEPD Department. His appointment will be on full time basis.
- viii. The Principal Secretary to Government, SSEPD Department will provide logistic support to the State Coordinator.


Joint Secretary to Government
28.12.2016